

WHERE ARE MY IMPORTANT PAPERS?

Note: When it comes to important documents, you should scan them and keep digital copies (backed up separate from your hard drive) if at all possible. Copies of wills, trusts, etc. should be held by an attorney or trusted contact. A copy of this list should be given to the person who would handle your legal and financial matters should you become incapacitated.

Document	Location (<i>safety deposit box, safe, filing cabinet, etc.</i>).
Living Will	
Advanced Directive	
Durable Power of Attorney	
Life Insurance Policy	
Will	
Trust	
Funeral Plan	
Funeral Plot Deed	
Prepaid Funeral Agreement	
Birth Certificate	
Social Security Card	
Naturalization Papers	
Passport	
Marriage License	
Marriage Document	
Divorce Papers	
Custody Papers	
Adoption Papers	
Military Service/Discharge	
High School Diploma	
College Diplomas	
Professional Certification	
Mortgage/Deed(s)	
Vehicle Title(s)	
Loan Documents	
Recent Tax Forms	